

Camp Lee Staff Application

Return to: Camp Lee
 70 Camp Lee Main Road
 Anniston, Alabama 36207

Date of application _____

(Please type or print)

Name _____ Social Security Number _____

Permanent Address _____
Street and Number City State Zip

Phone _____ E-mail _____ Birth date: _____ Age: _____
Area and Number

School or Business Address _____
Street and Number City State Zip

Phone _____ Fax _____ E-mail _____
Area and Number Area and Number

Dates available From _____ To _____

Dates NOT available from June 1-August 1: _____ ; _____

What type of position do you want at Camp Lee? _____ Salary desired? _____

Do you meet or exceed the minimum age requirement for that position? Yes No

Can you perform the essential functions of the job for which you have applied, with or without reasonable accommodation? Yes No

Past Work History Provide a full record of all employment – paid and volunteer – and explain any gaps in employment. Include any positions on camp staff. Use a separate sheet if necessary.

Dates	Employer/Supervisor	Address & Phone	Nature of Work	Reason for Leaving

Indicate any employers you **do not** wish us to contact, and the reason _____

References Give names and addresses of three persons [not relatives] having knowledge of your character, experience, work habits, and ability.

Name	Address & City	Phone

Camp Experience

Dates	Camp & Director	Location	Camper or Staff?

Education High School and Beyond

Dates	School	Address	Years completed

Write a brief biographical sketch, including specialized training in camping, and experience or training in other fields which might have a bearing on the position(s) for which you are applying. Attach a separate sheet if necessary.

Camp Program Skills In the following list, put a “T” *before* those activities you can organize and teach as an expert, and an “A” for those activities in which you can assist. Put a “C” *after* those in which you have *current* certification and attach a copy of your certification.

Adventure/challenge

- Low challenge/ropes course
- High ropes course

Camping/Outdoors

- Backpacking
- Hiking
- Orienteering
- Outdoor living skills
- Overnights
- Wilderness trips

Nature

- Animals/animal care
- Birds
- Environmental studies
- Flowers
- Forestry
- Insects

Sports/Fitness

- Baseball/softball
- Basketball
- Fishing
- Football
- Informal Games
- Soccer
- Track/Field
- Volleyball

Water Activities

- Canoeing
- Diving
- Kayaking
- Swimming
- _____

Certifications and Camp Support Staff Skills In the following list, please check those items in which you have experience and skills. Mark with a “C” those for which you hold current certification and attach a copy of your certification.

Business/Administration

- Bookkeeping/accounting
- Computer/Technical
- Computer/ Software

Health/Safety

- CPR
- First Aid
- Lifeguard
- Nursing
- _____

Maintenance

- Auto Mechanics
- Carpentry
- Electrical
- Plumbing
- _____
- _____

Food Service

- Cooking/meal preparation
- Food Handler’s Permit/Certification
- Menu Planning
- Purchasing

What contributions do you think you can make at camp? _____

What contributions do you think a well-run camp can make to children? _____

Harassment The camp's policy is to prohibit all forms of harassment by our employees. This includes sexual, racial and other forms of harassment. Have you ever been accused of harassment of any person including, but not limited to, workplace harassment? (Note: a prior accusation or conviction is not an automatic bar to employment. The type of conviction or accusation and when it occurred will be evaluated by the camp before any decision is made.)

Criminal Record Have you ever been convicted of a crime, other than a minor traffic offense? If yes, please describe. (Note: a prior conviction is not an automatic bar to employment. The type of conviction and when it occurred will be evaluated by the camp before any decision is made.)

I authorize investigation of all statements herein, including any check of criminal records, and release the camp and all others from liability in connection with same. I understand that, if employed, I will be an at-will employee unless there is an agreement or law which alters that status. Furthermore, I understand that any agreement must be in writing and signed by the designated camp official. I also understand that untrue, misleading, or omitted information herein or in other documents completed by the applicant may result in dismissal, regardless of the time of discovery by the camp.

Signature _____ Date _____

If under 18 years of age, this application must be reviewed and signed by applicant and parent/guardian. This form will not be accepted without parent/guardian review and signature.

Applicant signature: _____ Parent/Guardian Signature: _____