



Day Use Reservation Form

70 Camp Lee Farm Road, Anniston, AL 36207
Phone 256-238-8941; Fax 256-238-1711
www.camplee.org; camplee@camplee.org

Complete this form and return to Camp Lee with your deposit to confirm your reservation. A deposit of \$150 is required for use of Lee Farm. Special rates will apply for use of main camp facilities. Please contact our office for more information.

Adult in Charge _____
(Please Print or Type) (Signature)

Adult's Contact # (____) _____ Emergency Cell Phone # (____) _____

E-Mail Address _____

Name of Group _____ Expected # attending _____

Name of Organization/Church _____

Address _____

Street City State Zip

Phone Number (____) _____ Fax Number (____) _____

Date(s) Requested _____

From _____ am/ pm To _____ am/ pm

Area(s) Requested _____

Day Use Specifications _____

Meals Requested: (Minimum of 20 Persons for Each Meal)

Breakfast # _____ Lunch # _____ Dinner # _____

(If special dietary accommodations are needed please contact the Camp Lee office.)

Please notify the Camp Director of the exact number you will have attending, by noon on Wednesday before you arrive for the weekend, and by noon on Friday before you arrive for meetings the following week.

A signed copy of this contract will be returned to you for verification and as a deposit receipt.
You MUST fill out insurance form on the back of this page before contract will be accepted.

Camp Lee Use Only	Deposit Amt Received: _____
Camp Director _____	Date: _____

User Group Insurance Coverage Form

READ THE PROVISIONS ABOUT LIABILITY INSURANCE REQUIREMENTS BELOW AND FILL IN THE REQUESTED INFORMATION BEFORE SIGNING. THEY ARE AN IMPORTANT PART OF THE CONTRACT!!!

INSURANCE REQUIREMENTS

1. It is understood and agreed that Sponsoring User Group liability insurance policy shall be the primary coverage policy and Camp Lee/First United Methodist Church of Anniston's liability insurance shall be secondary. Neither the Camp Director nor any other Camp Lee employee has the authority to modify this paragraph. Modification may only be made with the written consent of Camp Lee/First United Methodist Church's insurance carrier and the consent of the Camp Lee Board.
2. User Group and Sponsoring Church/Company/Organization to Indemnify and Hold Harmless Camp Lee. User Group and Sponsoring Church/Company/Organization shall at all times indemnify and save harmless Camp Lee, First United Methodist Church, their officers, agents, servants, and employees from and against any and all damages or liability occasioned in whole or in part by any act or neglect of the User Group and Sponsoring Church/Company/Organization or any agent or employees of the user Group or Sponsoring Church/Company/Organization.
3. User Group and Sponsoring Church/Company/Organization To Have Liability Insurance. As further protection to Camp Lee, First United Methodist Church, and their officers, agents, servants, and employees, but without in any way limiting the release and indemnity set forth above, User Group and Sponsoring Church/Company/Organization agree to and shall at all times have and keep in full force and effect, from responsible insurance companies legally authorized to transact business in the State of Alabama, the following insurance coverage relating to their activities while at Camp Lee:
 - (1) Public liability insurance
 - (2) Fire and extended coverage insurance on Camp Group
4. User Group and Sponsoring Church/Company/Organization to Furnish Camp Lee with the information below:

User group is responsible for first aid and emergency care. User Group is responsible to maintain an emergency vehicle at camp at all times. One emergency vehicle may remain outside of each cabin.

I, THE ADULT IN CHARGE, HAVE BEEN DULY AUTHORIZED BY OUR CHURCH/COMPANY/ORGANIZATION TO SIGN THIS CONTRACT AND TO AGREE TO ITS TERMS. WE/I ASSUME FULL RESPONSIBILITY FOR OUR GROUP'S PROGRAMS AND ACTIONS WHILE AT CAMP LEE.

User Group Representative: _____ **Date:** _____
(signature)

Please print name here: _____